## Central Union High School District – Citizens' Oversight Committee Information

The Citizens' Oversight Committee (COC) oversees the expenditure of the Measure K Bond money for the construction, repair, and modernization of schools by the Central Union High School District (CUHSD). The COC communicates its finding to the Board and the public in order to ensure that school bond funds are spent as intended and that projects are completed wisely and efficiently.

To guarantee this, the committee works with an independent auditor and may conduct research, surveys and site visits at the district and school site level. The COC typically meets four times a year in its role as an advisory board to the school district trustees. During the meetings, the committee will listen to reports from staff and consultants which will provide information on the status of projects in progress. At some point during the year, a financial audit and a performance audit will be presented for the committee's review. Also once a year, the COC Chair will make a year-end report to the Board of Trustees.

The review process will take into account the skills and abilities of each applicant, the composition of the committee and the goals of the newly approved Measure K bond measures. The objective is to establish a committee with persons who could work cooperatively and are committed to putting children first. After careful consideration of all applications, a list of names will be submitted to the entire Board of Education.

The COC Bylaws may be viewed by interested community members at the following website: <u>Citizens'</u> <u>Oversight Committee Bylaws</u>

The members of the CUHSD Citizens' Oversight Committee will be considered and appointed by the Board of Education on October 11, 2016.

## **Citizens' Oversight Committee Membership Application Process**

- Interested applicants request application for COC (Applicant can request application from CUHSD website and CUHS District Office)
- Applicant completes application
- Applicant Submits Application
- Submission of application can occur in any of the following ways: Email, US Mail, or in person (details listed below) Preference of transmission medium is an electronic submission.
- Application gets routed to District Business Office for pre-cursory review.
- Pre-Cursory review only for application completeness (this is not intended as a screening process)
- CUHSD Facility Committee will review COC applications
- Reviewed and Accepted Application are then given to the Board of Education for Final Review, Consideration and Appointment
- The item will then be placed on the CUHSD Board of Education's Meeting Agenda on October 11, 2016
- Applicant is notified of CUHSD Board's Action
- Approved and Appointed Applicants are asked to attend next COC Meeting
- New Member Training will be scheduled, scheduling of this training is not to exceed 90 days after appointment to committee

## **Application Submission Details and Deadline:**

**US Mail or Hand Delivered**: Central Union High School District Office – Business Department 351 Ross Avenue, El Centro, CA 92243 (Attention: Citizens' Oversight Committee)

E-mail: <a>arnold@cuhsd.net</a> (Subject Line: Citizens' Oversight Committee Application)

Completed applications must be received no later than 4 p.m. on Monday, September 26, 2016.

• <u>Download application</u>